

◀ OR SIG Bulletin ▶

Occurrence Reporting Special Interest Group (OR SIG)

February 1998



Steering Committee

SIG Coordinator

Leesa Arowood
Oak Ridge Institute for
Science and Education

DOE Advisor

Eugenia Boyle
DOE/EH-33

Chair

Dan Connell
DynCorp Tri-Cities
Services, Inc.

Lorna Dunn
RFETS, Kaiser-Hill, L.L.C.

Cynthia Eubanks
Lockheed Martin Energy
Systems, Inc.

Rick Goodell
Mason & Hanger-Silas
Mason Company

William (Bill) Leonard
B&W Hanford Company

Jeffrey (Jeff) Long
Lockheed Martin Energy
Research

Tim Quinn
Bechtel-Hanford, Inc.

Wendell (Don) Seaborg
DOE/RL

Robert (Bob) Seal
DOE/ID

Kimberly Wilson
West Valley Nuclear
Services, Inc.

1998 ORPS User's Workshop/ TRADE OR SIG Spring Meeting

The 1998 ORPS Users' Workshop and the Training Resources and Data Exchange (TRADE) Occurrence Reporting Special Interest Group (OR SIG) Spring Meeting will be held May 4-7, 1998, at the Savannah River Site (SRS) Training Center (onsite) in Aiken, South Carolina. The ORPS Users' Workshop and OR SIG Spring Meeting will again be held concurrently to allow participants greater flexibility in selecting classes and other activities they would like to attend.

The ORPS Users' Workshop topics will include an Overview of the Occurrence Reporting Program; Configuring and Working with a Browser; ORPS GUI Help Features and ORPS Authorities Options; ORPS GUI Data Entry Program; Facility Manager, Facility Representative, and Program Manager GUI Options; ORPS GUI Basic and Advanced Search and Report Techniques; Analytical Tools for ORPS Data; Ad Hoc Search and Reports; and Using ORPS for Performance Measures. Also, Personal Tutoring/Help sessions will be offered for individuals who need additional ORPS instruction due to unique requirements or problems.

The purpose of the OR SIG Spring Meeting is to provide a forum for DOE and DOE contractor occurrence reporting personnel for the exchange of information and for networking with their counterparts. Classes and discussion sessions for the OR SIG Spring Meeting include an Introduction to Occurrence Reporting; Occurrence Report Writing; Reportable Occurrence Investigative Techniques; Interpretation of DOE 232.1A and Manual 232.1-1A; Lessons Learned and Corrective Action Development; Root Cause Analysis; Categorization; Critique Leaders Training; Notifications; Short-Form Reporting; ReIntegrating Reporting; and Task Team Meetings. In addition, the Spring Meeting will include a TRADEing POST of products that have been developed by OR SIG members or provided by vendors.

There is no registration fee for the workshop/meeting; however, attendees are responsible for their own travel, lodging, and meals. The SRS Training Center is located on the Savannah River site which will require a 25 to 30 minute commute from the hotels. Car pooling will be encouraged, but a rental car may be necessary. Attendance at the workshop/meeting is limited, so it is important to respond as quickly as possible.

(Continued on page 2)

Items of Interest...

1998 ORPS Workshop/OR SIG Spring Meeting	1-2	Quality in Occurrence Reporting	
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1998 ORPS User's Workshop/TRADE OR SIG Spring Meeting (continued)

If you would like to receive a packet of information on the 1998 ORPS Users' Workshop and the TRADE OR SIG Spring Meeting, please contact **Leesa Arowood**, TRADE OR SIG Coordinator, at Internet address arowoodl@orau.gov. Your request for information should include your **name, full address (company name, street, city, state, and zip code), work phone number, fax number, and Internet address**. You may also contact Leesa at phone number (423)576-0595 or (423)576-0020, or fax (423)241-4380 to request the information. A workshop/meeting packet will be sent or e-mailed to you. Due to high printing and mailing costs, a packet will only be sent to those users who request the information.

In addition, the workshop/meeting packet will be posted on the Internet, both on the **OR SIG** homepage at http://www.orau.gov/tmsd/trade/signfo/or/or_hp.htm and on the **OCCURRENCE REPORTING PROGRAM** homepage at <http://tis.eh.doe.gov/web/oef/orps/workmeet.html>. The material should be available by March 13, 1998.

For more information about the 1998 ORPS Workshop and the TRADE OR SIG Spring Meeting, contact **Leesa Arowood**, via any of the previously mentioned methods, or **Eugenia Boyle**, DOE HQ Occurrence Reporting Program Manager, at phone number (301)903-3393, or Internet address Eugenia.Boyle@eh.doe.gov.

OCCURRENCE REPORTING GOOD PRACTICE

Facility managers will find the occurrence reporting process easier if they develop a good working relationship with the DOE Facility Representative (FR) monitoring their facility.

**ORPS Users'
Workshop/
TRADE OR SIG
Spring Meeting
May 4-7, 1998
Aiken, South Carolina**

Order and Manual requirements for FR notifications may be limited, but working closely with the FR, even on off-normal events, from the event

critique through the occurrence report cycle, is important to ensure the process goes smoothly. This includes management of rejected, cancelled, and roll-up reports.

Good communications between the facility manager and the FR will improve occurrence reporting timeliness and quality, resulting in fewer rejected reports and less cost to the facility in follow-up actions.

...by Gary Trump,
DynCorp Tri-Cities
Services, Inc.



IMPROVING COMMUNICATIONS ABOUT OCCURRENCE REPORTING PROGRAM ACTIVITIES

At the Occurrence Reporting Special Interest Group (OR SIG) meeting in December, the Users' Group Task Team was asked to create a list server distribution list. The overall purpose is to facilitate communication among persons involved in the DOE Occurrence Reporting Program. Information on new and ongoing efforts associated with implementation of the Occurrence Reporting Program will be periodically disseminated via this method. This capability can also be used to solicit input from across the DOE complex on problem areas at a specific facility.

This list was initially populated with those persons identified as Occurrence Reporting Points of Contact and OR SIG Steering Committee Members/Task Team Leads. Other persons at your facility are encouraged to subscribe to the list. To subscribe, send a message to majordomo@ornl.gov with "subscribe ORSIG" in the body of the message (without the quotes).

The address to use when posting a message to this distribution list is OR-SIG@ornl.gov. When posting messages to this distribution list, please remember that it will be disseminated to all members of the distribution list. If you are sending a file attachment to your message, please try to attach it as a Word 95 or WordPerfect file (or both). If you have any question, please contact Cynthia M. Eubanks, (423)576-7763, Internet address eub@ornl.gov.





ORPS GUI UPDATE

In the next few months, activities will be ongoing to create, test, and put into production the remaining occurrence reporting functions associated with the Internet-based ORPS Graphical User Interface (GUI). The new functions will include the ORPS

GUI Data Entry Program, ad hoc search and reports, and the screens associated with the Facility Manager (FM), Facility Representative (FR), and Program Manager (PM) functions. In addition, the ORPS GUI will be revised to allow short form reporting and additional analysis fields related to the reporting criteria. These new functions are expected to be available in time for training at the ORPS Users' Workshop and OR SIG Spring Meeting.

Brief descriptions of the new ORPS GUI Data Entry Program and the FM, FR, and PM functions are provided below.

ORPS GUI Data Entry Program

The new ORPS GUI Data Entry Program will replace the existing PC ORPS (both DOS and Windows versions) and is very similar to the current PC ORPS for Windows. Once data entry personnel have logged onto the system, they can create a new report, modify or print an existing report, export a report into ASCII format, or check on the status of the communication link between the ORPS GUI Data Entry Program and the ORPS data base. Data entry personnel can only create and modify reports (i.e., Notification, Update, and Final) for the facility(s) for which they have designated data entry responsibility, as specified in the ORPS Authority File. In addition, not only can data entry personnel access their own reports, but they can also access all other reports generated for their facility(s).



FM, FR, and PM Functions

The Facility Manager (FM), Facility Representative (FR), and Program Manager (PM) functions will be added to the existing ORPS GUI and will duplicate the remaining FM, FR, and PM functions from the HP-3000. These new functions will include the FR and PM functions to review, comment on, and approve or reject occurrence reports, and the FM functions to update corrective action completion dates. Users will access these functions using the current ORPS GUI links. Similar to the HP-3000, each user that logs in through the current ORPS GUI will be provided with the General User, Facility Manager, Facility Representative, or Program Manager functions. A General User will only have access to the current ORPS GUI

functions, while a Facility Manager, Facility Representative, or Program Manager will have access to their specialized functions, as well as the current ORPS GUI functions.

As with the existing ORPS GUI, these enhancements will be graphical in design and accessible via the Internet. All of the software will run as client/server-based applications and will be accessible via the Internet using a Secure Socket Layer (SSL) encrypted link. Users who are familiar with the current ORPS GUI and the Macintosh or Microsoft Windows interface should find the new programs familiar and friendly. In addition, since the new ORPS GUI programs will be modeled after the existing PC ORPS for Windows and the HP-3000 program, users should require only minimal training. Moreover, if users are familiar with the existing ORPS GUI, little, if any, training should be necessary. Additional information on these new enhancements and modifications will be provided in future issues of the ORPS Bulletin!



The Chair's Corner...

by Dan Connell

Dear OR SIG Members,

This will be the last Chair's Corner I will write. No applause please! My term as Chair will end during our Spring Conference in May. Be nice. It's hard for me to believe that I've been the OR SIG Chair for five years. Sometimes, it seems like yesterday when I was speaking, debating and/or objecting with Fred Volpe in the Germantown auditorium. That was way back in 1989. On the other hand, when I think of the road hoed and our accomplishments, it's been a very long journey. Let me pass along just a few memories.

We've come a long way!

The first year of my term was very difficult. At that time the steering committee was appointed by DOE-HQ. While everybody had good intentions, progress was slowed by differences of opinions, by some pretty opinioned folks. It was difficult to keep the team focused on a common objective and keep the disagreements from becoming personal. But we survived. In fact, it's my opinion we've not just survived, but have got one of the largest and most productive SIGs in TRADE. It's taken a lot of blood, sweat, and yes, unfortunately, tears. I'm very proud of the progress and growth of this organization.

I have benefited from the OR SIG

This SIG and I have had a mutually beneficial relationship. While I've provided service, the SIG and all the wonderful people involved in the SIG have greatly expanded my universe. I've got fond memories of many major U.S. cities that I would probably never have traveled to if not for SIG business. I have had a broad exposure to the DOE Complex and how they conduct their business. I've learned how to interact with people from diverse backgrounds and come from strange far away places like Oak Ridge and Idaho Falls.

The Good Times

Most important and most cherished are the friendships I've made and the great laughs we've had. I'll never forget Jeannie's birthday party (Denver), what she looks like in a Mickey Mouse hat (L.A.) and the fact that she drives a Mazda Miata (when her daughter Lisa hasn't crashed it). How about Kim Wilson who spent an eternity in a wheelchair (I pushed) and crutches - or the time we presented Kim a Garfield cat with a gas mask (she's from West Valley). Can you remember Fred Volpe and Johnny Parrot singing at the Tampico Bay (Houston)? I can. How about Fred's flack jacket (Cincinnati or St. Louis)? Rick Goodell just got a new job, so he'll no longer be driving that small foreign

car (with blender) to all the conferences located on the mainland. That will be several gallons of quiet medicine that Leesa Arowood will not have to administer to Rick every conference. How about the time when Leesa and Dan

"It's my opinion we've not just survived, but have got one of the largest and most productive SIGs in TRADE."

poured quiet medicine in ??? shoe's and he/she never found out Sorry someone!

And I'll never forget

how well Deborah Garland can dribble a freshly autographed Meadow Lark Lemon basketball (Charlotte). I can go on forever, but won't bore you.

In May, I will pass on a healthy vibrant OR SIG to the new Chair. The new Chair should expect some hard work, great times and memories that will last a lifetime. To those of you who will not join us in May, I say thanks. To all the rest, see you in South Carolina!

DJC



NOMINATION OF NEW OR SIG STEERING COMMITTEE MEMBERS INFORMATION SHEET

General Information	The OR SIG will accept nominations of OR SIG members for two (2) new Steering Committee positions. The new Steering Committee members will be elected by the general membership at the OR SIG Spring Meeting to be held May 4-7, 1998, in Aiken, South Carolina.						
Steering Committee Composition	<p>The composition of the Steering Committee is as follows:</p> <ul style="list-style-type: none"> 1 DOE Headquarters Sponsoring Advisor 2 DOE Field Office Members (one of which will be a Facility Representative) 1 DOE Headquarters Program Office member 7 DOE Contractor members 1 ORISE/TRADE OR SIG Coordinator <p>The DOE Headquarters Sponsoring Advisor and the ORISE/TRADE Coordinator are permanent members of the Steering Committee. The remaining members are elected to serve three-year terms.</p>						
Nominations for New Steering Committee Members	<p>Nominations are to be made on the OR SIG Steering Committee Member Nomination Form enclosed in this packet. Since absentee ballots will be accepted by those members who are unable to attend the Spring Meeting, there will be no nominations accepted from the floor.</p> <p>Of the two available slots, one is to be filled by a DOE Headquarters Program Office member; and one by a DOE Contractor member. The term for the DOE Headquarters Program Office member is for two years, since this slot is open due to a former Steering Committee Members' retirement.</p> <p>Since the Steering Committee is committed to having a broad representation from the DOE contractor community, the Steering Committee has voted to limit membership to one representative per contractor organization, unless otherwise changed by a two-thirds approval of the Steering Committee. Therefore, since several contractor organizations are already represented on the Steering Committee, nominations should exclude persons from the following organizations:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">B&W Hanford</td><td style="width: 50%;">Kaiser-Hill, L.L.C.</td></tr> <tr> <td>Bechtel-Hanford</td><td>Lockheed Martin Energy Research</td></tr> <tr> <td>DynCorp Tri-Cities Services, Inc.</td><td>Lockheed Martin Energy Systems, Inc.</td></tr> </table>	B&W Hanford	Kaiser-Hill, L.L.C.	Bechtel-Hanford	Lockheed Martin Energy Research	DynCorp Tri-Cities Services, Inc.	Lockheed Martin Energy Systems, Inc.
B&W Hanford	Kaiser-Hill, L.L.C.						
Bechtel-Hanford	Lockheed Martin Energy Research						
DynCorp Tri-Cities Services, Inc.	Lockheed Martin Energy Systems, Inc.						
Cut-off Date for Accepting Nominations	Nomination forms must be returned to Leesa Arowood, OR SIG Coordinator, by fax (423) 241-4380, no later than April 3, 1998 .						
What Happens Next?	Once the nomination results have been compiled, the nominees will be contacted to ensure their willingness to serve on the Steering Committee. After these contacts are made, a ballot will be prepared listing the nominees as well as giving a brief background summary on the nominees. This ballot will be included in the OR SIG Spring Meeting Participant packets for voting at the Spring Meeting. If you are unable to attend the Spring Meeting and would like to vote absentee, please contact Leesa Arowood, at 423-576-0595, fax 423-241-4380, or Internet address "arowoodl@orau.gov" to request your ballot. Ballots will be mailed out immediately upon request and will need to be returned to the specified address by COB, April 24, 1998 .						

OCCURRENCE REPORTING SPECIAL INTEREST GROUP (OR SIG) STEERING COMMITTEE NOMINATION FORM

Guidelines for Nomination

- Steering Committee members will be those whose primary responsibility is for occurrence reporting and occurrence reporting related activities within their organization.
- Steering Committee members must be willing to perform tasks that allow the OR SIG to fulfill its mission.
- Steering Committee members are expected to actively participate by attending periodic meetings, providing input on OR SIG activities, hosting meetings, and becoming familiar with other TRADE activities.
- Steering Committee members must have the support of their management.
- The Steering Committee will actively seek membership representation from different types of DOE facilities (research and development, laboratory, production facilities, etc.) and DOE Operations and Program Offices.
- Steering Committee members are expected to attend meetings themselves rather than send an alternate in their place.

Nomination

Name _____

Title _____

Organization _____

Address _____

Phone Number _____ Fax Number _____

Internet Address _____

Brief Statement of Job Responsibilities _____

Nominated by _____

**RETURN BY COB, APRIL 3, 1998, VIA FAX TO LEESA AROWOOD,
TRADE/ORISE,
AT (423) 241-4380**

OR SIG TASK TEAM UPDATES

Lessons Learned Task Team - The team makes recommendations for the improvement of the implementation of Lessons Learned within the Occurrence Reporting program and the use of occurrence reports for Lessons Learned purposes.

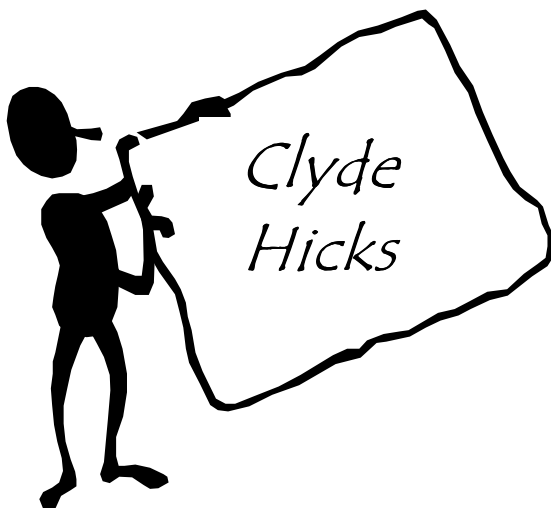
The team has no specific tasks at this time, but will meet during the 1998 ORPS Workshop/OR SIG Spring Meeting to discuss possible future activities.

Policy Task Team - The major tasks accomplished in 1997 included assisting EH-33 in the comment resolution for DOE O 232.1A and DOE M 232.1-1A. In addition, the Interpretation document was completed. The approved interpretations are available from the EH-33 web page (<http://tis.eh.doe.gov/web/oef/orps/interps/interps.html>), and the draft interpretations are now available from the OR SIG web page (http://www.ornl.gov/tmsd/trade/siginfo/or/interp_la1.html).

(Con't. on page 8)



Quality in Occurrence Reporting Award Winner:



To promote and encourage excellence in the field of occurrence reporting, the OR SIG established a special award to be given annually at the fall TRADE Conference, "The Quality in Occurrence Reporting Award." This award is presented to one of the more than 700 OR SIG members in recognition of his or her contributions to improving occurrence reporting throughout the DOE complex.

The recipient of this year's award was **Clyde Hicks**, AlliedSignal, Kansas City Plant. Clyde is an Emergency Management Specialist at AlliedSignal in Kansas City, Missouri. He was nominated for this award by **Tom Worstell**, DOE/Kansas City Area Office.

According to Mr. Worstell, Clyde is regarded as the ORPS "guru" at the Kansas City Plant. Clyde has led the efforts to prepare the implementation plan for the Kansas City Plant (232.1) and is the most knowledgeable, reliable and looked to by all plant personnel when there are questions about ORPS.

Clyde attends OR SIG meetings and training and is extremely supportive of ORPS and the OR SIG. He has shared useful occurrence reporting information across the DOE complex through the ORPS implementation plan (prepared under concept of Industrial Standards concept) which has been shared with DOE Albuquerque, DOE HQ, Kirtland Operations and other sites. Clyde's ideas have been in line with other ORPS discussions to streamline ORPS by using the "Short-form" concept.

Mr. Worstell states that "if given the opportunity, Clyde would be a tremendous asset to the OR SIG."

Congratulations, Clyde!



OR SIG Task Team Updates Con't. (continued from page 7)

Policy Task Team Con't. -

The following is a initial list of possible new activities:

- Workplace Violence criteria;
- Significance Determination;
- Near Miss and Management Concern Reporting;
- Reevaluating Groups 7B (receipt inspection, new definition) and 1E ("when it is required");
- Minimal level of reporting needed from privatized/ leased facilities, NRC licensed yet DOE owned facilities, and M&I contractors; and
- Work Smart Standards.

Training Task Team - The Training Task Team will update the three Occurrence Reporting Courses to Revision A of DOE O 232.1 and will also make the Categorization course an OR SIG product. There was discussion about Training Task Team members providing some of the ORPS and OR SIG training at the Spring Meeting and several people volunteered to do so.

The Task Team also plans to institute regular conference calls and the idea of certification is still on the back burner. The "Critique Leaders Training" course materials will also be made available to the task team for a SIG product.

(Con't. on page 9)



"Bridge to Captain Picard, there has been an accident on the planet and the landing party has sustained injuries. Please report to the bridge." "On my way Number 1." The type of technology necessary for instant communication when making notifications to our management and DOE may be in place in the near future, however, in today's workplace we must make do with the tools we have.

DOE O 232.1A requires timely notifications to management and DOE for a variety of events/conditions. How do we accomplish this without the aid of starship technology? While not futuristic, some present-day technology can help us accomplish the required notifications. Pagers, cellular phones, e-mail, voice-mail, automatic computer notification systems, hardwired phones, and the time tested method of shouting, are all reliable modes of communicating event information. Each site/contractor must understand the advantages and limitations of each communication device prior to deciding which communications tools are best suited for them. Pagers and cell phones are lightweight and easy to carry, however, they have limited range and battery power. Automatic computer notifications can send immediate messages to multiple pagers or phones, but the messages are typically cryptic and the system can require costly software and maintenance. E-mail and voice-mail (followed closely by shouting) are typically very reliable but are the slowest forms of communications.

Effective communication systems typically involve multiple tools. Each site/contractor can utilize any or all of the communication methods available to ensure the right folks get the right information. The type of equipment used and the personnel to be notified should be carefully coordinated between the contractor and DOE.

... by Tim Quinn,
Bechtel-Hanford



OR SIG TASK TEAM UPDATES (continued from page 8)

Trending Task Team - This task team is chartered with developing and evaluating statistical/ trending methodologies. Possible future activities of this task team include the following:

- An "Analysis Workshop" to be sponsored by EH-33 and conducted this summer. The theme of the workshop will be the generation and use of analytical data emphasizing safety data obtained through CAIRS, ORPS, REMS, Environmental Compliance Tracking Systems, etc. Details concerning the workshop are to be decided.

- Prototype reports for trending of information

- Normalization examples to be requested from DOE and contractor personnel. Earl Hughes, DOE/EH-33, will serve as a clearinghouse for examples that will be requested from DOE and contractors through ORPS Bulletins, OR SIG Bulletins, and the newly formed Occurrence Reporting Special Interest Group List Server.

- Sorting of occurrences by "peer groups" - looking at developing methods to allow sorting of occurrences by like facility/site characteristics (size, population, radiological hazards, chemical hazards, etc).

Users' Group Task Team - This task team met during the 1997 TRADE Conference and decided to form a sub-task team on "pop-ups" for the nature of occurrence field. This sub-task team will be headed by Tom Rotella, DOE/DP. In addition, the task team discussed the possibility of setting up a list server for the entire SIG as a means of communicating information (see article on page 2). Lastly, the task team identified issues relative to GUI data entry. However, the task team will not participate in the alpha/beta testing of the GUI, since there is already a group of volunteers in place to conduct the testing.



1997 TRADE Conference: OR SIG Highlights

The Occurrence Reporting Special Interest Group (OR SIG) met during the 21st TRADE Conference held December 1-4, 1997, in Denver, Colorado. **Dan Connell**, OR SIG Chair, opened the OR SIG meeting and welcomed OR SIG members.

Tom Rollow, Director, Office of Operating Experience Analysis and Feedback, presented an update on DOE/EH-33 activities. The Office of Operating Experience Analysis and Feedback manages ORPS and produces analysis results through its' products, such as Operating Experience Weekly, and the DOE Performance Indicators. Additionally, EH-33 promotes the use of analysis through its' management of ORPS and by sharing tools and techniques through its' Web Page.

Mr. Rollow spoke about EH-33's commitment to the OR SIG by being customer focused, producing and maintaining an ORPS system that works for the customer, using quality data for analysis, by providing tools, techniques, and access to the data, and by being "state of the art" in terms of increased efficiency, increased effectiveness and lower costs. Mr. Rollow stated that "the OR SIG is a real success story in DOE. The return on investment is many times over." He also requested assistance from OR SIG members in terms of providing feedback and communication to EH-33; using the GUI, PIDS, and the OEAF Web site; providing help and assistance; and by promoting analysis - managing by fact.

Cynthia Eubanks and **Kim Wilson** gave a presentation and facilitated a discussion on reporting near miss and management concerns (criteria in Group 10.B and 10.C). The primary objectives were to provide a forum for discussion on reporting these events and to improve the consistency of reporting across the DOE Complex.

Topics discussed included: what types of events are covered by Group 10, sections B and C; what concerns there are about reporting these events and perceived barriers to reporting; why the same type of event is reported under both 10 B and C; and how an event is determined to be reportable under these categories.

The discussion was lively, and the candid dialogue from the attendees was appreciated. It was agreed that the OR SIG should work on the issues identified during this meeting. The Policy Task Team will be working on recommendations for reporting near miss and management concerns. If you have any questions or comments, or would like to volunteer to work on these issues, contact Kim Wilson at (716) 942-4771 or wilsonk@wv.doe.gov.

Rick Goodell, Mason&Hanger-Pantex, gave a presentation on the REASON Lessons Learned software which is tentatively scheduled to be available in March 1998. This software provides the ability to query the operating experience history of an organization and develop Lessons Learned based on this information. The software features many capabilities such as bookmarking searches, providing instant notification, providing security levels, automatic casing, and providing a global lessons learned network. For more information about this product, contact Rick Goodell, Internet address "rgoodell@pantex.com" or contact **Decision Systems** at (903) 236-9973.

Dan Connell, DynCorp Tri-Cities Services Co., and **Bill Leonard**, B&W Hanford, gave a presentation on the Hanford Plutonium Reclamation Facility (PRF) Declared Emergency of May 14, 1997. The presentation included: an overview of the Hanford site; a description of the event; significant events; a timeline; good practices; lessons learned as a result of the event; media impacts; actions taken to date; and the current status.



ORISE/ETD/TRADE
MS-37
P.O. Box 117
Oak Ridge, TN 37831-0117

Is your mailing address and Internet address correct or do you have an Internet address that's not listed?

If not, please contact
Leesa Arowood by Phone:
423.576.0595, Fax:
423.241.4380, or Internet:
arowoodl@orau.gov.

URGENT!!!

OR SIG Steering Committee Nomination Form due April 3, 1998

There are many contractors, operations office and head-quarters program office personnel behind the scenes of an occurrence reporting program. Many of these people are quietly making large contributions to their respective programs. The SIG would

like to recognize some of these individuals in our "People Behind the Scenes" section of the OR SIG Bulletin.

If you would like to recommend someone whom you think deserves recognition, please send a paragraph or two to Leesa Arowood, OR SIG Coordinator, at "arowoodl@orau.gov", or Fax (423) 241-4380.

★
Carla Jones
★
Earl Burkholder
★

PEOPLE BEHIND THE SCENES

Carla Jones, Lockheed Martin Energy Systems, Y-12 Plant

Carla is an Occurrence Reporting Administrator, serving as the interface between the ORPS database and the Y-12 line management as part of the Y-12 Nuclear Safety Organization. Carla transmits occurrence reports for the Y-12 Facility Managers and retrieves data from ORPS for further analysis. In addition, Carla produces a daily report of occurrences from across the DOE complex which is distributed early each morning to all Lockheed Martin sites associated with DOE Oak Ridge Operations (Y-12, East Tennessee Technology Park, Oak Ridge National Laboratory, and the Paducah and Portsmouth Gaseous Diffusion Plants). Carla is also an active member of the OR SIG. Way to go, Carla!

Earl Burkholder, DOE/Amarillo Area Office, Facility Representative

Earl Burkholder performs the duties of a DOE Facility Representative for the Amarillo Area Office which provides oversight to Pantex Plant. Earl was instrumental in reduction of the backlog of overdue Occurrence Reports from 289 overdue reports to 10 reports that are currently overdue. He instituted a special program to provide greater cooperation between DOE and Pantex which expedited the closure of the reports.

Earl also assisted in the review of the Pantex procedures for Occurrence Reporting and the Categorization Criteria for the new DOE Order 232.1 and the revised 232.1A. He participated in the OR SIG project to develop the Occurrence Reporting short form process and provided valuable input from a Facility Representative perspective. Earl is definitely one of the behind the scenes supporters of the Occurrence Reporting Program and the OR SIG.